

**Rochelle Park Board of Education
Executive Session 7:00 P.M.
Public Meeting-7:30 P.M.
September 13, 2018**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Scott Kral		
Mrs. Dimitria Leakas		
Mrs. Geraldine Minichetti		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge-Cravello, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Michael Alberta, Principal
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel Matters

NOW HEREOF BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close the Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

IV. Flag Salute

V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VI. Superintendent’s Report

VII. Principal’s Report

- Instruction of new teaching staff members
- PTO

VIII. Director of Curriculum & Instruction Report

IX. Building & Grounds Supervisor Report

X. Reports – Board Committee Reports

2018 School Year		
Committees	Chairperson	Co-Chairperson
Personnel/Negotiations	Gerard Sorrentino	Matt Trawinski, Teresa Judge Cravello
Business, Finance, and Transportation	Teresa Judge Cravello	Scott Kral, Matt Trawinski
Curriculum, Instruction, Assessment, and Technology	Dimitria Leakas	Geraldine Minichetti, Layla Wuthrick
Special Education	Layla Wuthrick	Dimitria Leakas, Geraldine Minichetti
School & Community Relations	Geraldine Minichetti	Layla Wuthrick, Teresa Judge Cravello
Building/Grounds/Safety	Matt Trawinski	Scott Kral, Gerard Sorrentino
Policy/ Legislative	Scott Kral	Teresa Judge Cravello, Gerard Sorrentino

Board Liaison Assignments:

Joint Boards- Dimitria Leakas
NJ/BC School Boards- Geraldine Minichetti
Municipality-Teresa Judge Cravello

XI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or

concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded. The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email. Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to thirty (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.
Roll Call
MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____ P.M.
Roll Call
MT SK DL GM GS LW TJC

XII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R4 POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

August 23, 2018 Regular Meeting, Executive Sessions

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

R2. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the submission of the Statement of Assurance regarding the use of paraprofessional staff for the 2018-2019 school year, to the New Jersey Department of Education.

POLICY #0130 BYLAWS & POLICIES

R3. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a first reading of the following Policies and Regulations.

- R1613 Disclosure and Review of Applicant's Employment History
- P&R5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- R2431.2 Medical Examination Prior to participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- R5350 Student Suicide Prevention
- P8561 Procurement Procedures for School Nutrition Programs
- P5512 Harassment, Intimidation, and Bullying
- 5512 - Harassment, Intimidation, or Bullying Investigation Procedure – Regulation (M)(Abolished)

R4. RESOLVED: that the Board of Education approve the following Board Goals for the 2018 2019 school year.

- 1) William Street Project - Pursue grant funding, finalize scope of work and design, budget internal funds (as necessary), and authorize and carry out construction on the parking lot and adjacent field areas of William Street.
- 2) STEAM Programs - Undertake a review of current STEAM (Science, Technology, Engineering, Arts, and Mathematics) programs and begin to formulate plans for the future.
- 3) School Safety and Security Matters - Continue to improve on safety and security techniques and technologies to help to continue to keep our staff and students safe.
- 4) School Climate - Conduct community forums and seek professional input for improving the school's climate and culture as regards: positive student behaviors, HIB (harassment, intimidation, and bullying), professional and para-professional training, student training and awareness programs, county and regional resources, diversity, and other such initiatives that would directly and positively impact on the culture and climate of the school.
- 5) Green Goals - begin to consider implementing green technology solutions such as solar, wind, vegetation garden, etc.

R1-R4

Motion by _____ seconded by _____

Roll Call

MT SK DL GM GS LW TJC

PERSONNEL RESOLUTIONS P1-P14

POLICY # 3240 PROFESSIONAL DEVELOPMENT

P1.RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshop/conference:

Christina Durcan, to attend “Handle with Care Trainer Recertification” on October 5, 2018, at no cost to the district for registration.

Christine Horohoe & Jessica Cohen to attend “Handle with Care Crisis Prevention” on October 5, 2018 at no cost to the district for registration.

Christine Horohoe to attend “Introduction to Google Drive” on October 15, 2018 at a cost of \$100.00 to the district for registration.

Jennifer O’Brien to attend “Art Educators of NJ Conference” in Long Branch on October 1st & 2nd, 2018 at a cost of \$235.00 for registration.

Susan Carney to attend “Assistive Technology Tools to Support Dyslexia and Reading Disabilities” on December 18, 2018 at a cost of \$75.00 for registration.

Liz Nam to attend “Bergen County Tech Schools District Middle School Counselor into Session” in Hackensack on September 27, 2018 at no cost to the district for registration.

Angel Baker to attend “NJSMA Elementary Music Columbus Day Workshop” in Mountain Lakes on October 8, 2018 at a cost to the district of \$90.00 for registration.

Sheryl Meyers to attend “27th Annual NJAAP School Health Conference” in Summerset on October 17, 2018 at a cost of \$195.00 for registration.

Liz Nam to attend “BCTS Paramus Admissions Presentation Breakfast” on September 25, 2018 at no cost to the district for registration.

Nicoletta Sacco to attend “Rutgers 51st Annual Reading/Writing Conference” in New Brunswick on October 26, 2018 at a cost of \$180.00 for registration.

Angela Jacobus and Maria Leccese to attend “Applied Digital Skills Training” in Hasbrouck Heights on September 21, 2018 at no cost to the district for registration.

Elaine Rainone to attend “Google Educator Level 1 Bootcamp” in Paramus on October 11-12, 2018 at a cost of \$300.00 for registration.

Emily Kotwica to attend “Technology to Differentiate Lessons” in Paramus on October 23, 2018 at a cost of \$75.00 for registration.

Jessica DiCori and Liz Nam to attend” Managing Anxiety and Depression Among Students: Moving Forward without the Struggle in West Orange on October 24, 2018 at no cost to the district for registration.

POLICY#4111- HIRING CERTIFIED PERSONNEL

P2. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for course taken during the summer of 2018 as follows:

Maria Leccese	6 Credits	\$489.00*
Meghan Mallon	6 Credits	\$489.00
Allison Sherry	6 Credits	\$1,915.47

*Payment pending receipt of official transcripts

P3. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following faculty crossovers as of September 1, 2018 salary and step adjustment made upon settlement of the contract for the 2018-2019 school year.

Cathy Hernando	BA to BA+30	Step 10
Allison Sherry	BA to BA+15	Step 6
Meghan Mallon	MA to MA+15	Step 5

P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education rescinds the employment of Samantha Tapper as a teacher for the month of September 2018.

P5. RESOLVED: upon recommendation of the Superintendent, that the Board of Education approves Lauren Cherello to the list of Breakfast Duty for the 2018-2019 school year.

P6. BE IT RESOLVED that the Rochelle Park Board of Education (hereinafter referred to as the "Board") appoints Cheryl Jiosi as the Business Administrator for the Rochelle Park School

District (hereinafter referred to as the “District”) for the period beginning on October 1, 2018 through December 31, 2018 at a prorated salary of \$99,000; and

BE IT FURTHER RESOLVED that the Board appoints Cheryl Jiosi as the Business Administrator/Board Secretary for the District for the period beginning on January 1, 2019 and ending on June 30, 2019 at a prorated salary of \$103,000, in consideration for her assumption of the additional duties and responsibilities as Board Secretary; and

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Cheryl Jiosi for the position of Business Administrator and then Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Cheryl Jiosi.

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P7. RESOLVED, that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoint Rexhep Leka to the position of Building and Grounds Supervisor for a period beginning on September 15, 2018 and ending June 30, 2019 at a prorated salary of \$67,000.00 .

P8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2018-2019 school year at a rate of \$85.00 per day:

*Andrew Garlick

* Jennifer Pinto

* New

P9. RESOLVED: upon recommendation of the Superintendent, that the Board of Education approves Kerri Izzo as a part- time Classroom Assistant (no benefits) for the 2018-2019 school year \$20.30 per hour, not to exceed 28 hours a week.

P10. RESOLVED: upon recommendation of the Superintendent, that the Board of Education approves Kristine Berta salary movement on the Classroom Assistant guide to \$20.30 per hour for the 2018-2019 school year.

P11. RESOLVED: upon recommendation of the Superintendent, that the Board of Education approves Rita Alverze to the list of Latchkey Substitutes for the 2018-2019 school year.

P12. RESOLVED: upon recommendation of the Superintendent, that the Board of Education approves the following aides compensation to attend two trainings (1.5 hours) held on September 5, 2018 at their hourly rate of pay per the contract.

Mrs. Suzanne Antista
Mrs. Krissy Berta

Mrs. Claudette Geoffroy
Mrs. Bernadette Holzman

Mrs. Beth DeSimone
Mrs. Krista Fuchs
Mrs. Nancy Gomez
Mrs. Colleen Gerber

Mrs. Keri Izzo
Mrs. Debbie Pallouras
Mrs. Angela Scarpa
Mrs. Mary Zambrano

POLICY#4117.2 RESIGNATION

*P13. RESOLVED: that the Board of Education accept with regret Vernisse Molina’s resignation letter dated August 31, 2018 from the Rochelle Park School District effective September 1, 2018. We wish her much luck and happiness in the future.

POLICY#4111- HIRING CERTIFIED PERSONNEL

P14. RESOLVED: the Board of Education approves the following personnel for the 2018-2019 school year.

Thomas Hornes MA+30 Step 13 (off guide) \$82,367.00

P1-P14

Motion by _____seconded by _____

Roll Call

MT SK DL GM GS LW TJC

FINANCE AND INSURANCE-RESOLUTIONS F1-F13

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the September 1-30, 2018 Bill List as approved by the Finance Committee, attached and listed below:

10 – General Fund	\$239,172.86
40 - Debt Service	\$88,538.75
60- Cafeteria	\$3,503.48
62 – Debt Service	\$31.84

TOTAL DISBURSEMENTS \$331,246.93

ATTACHEMENT

F2. RESOLVED: that the Rochelle Park Board of Education authorize a check run for the month of September 2018 with the amounts to be approved at the October meeting.

Monthly Budgetary Line Item Status Certifications

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of August 31, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer’s Reports

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of August 2018.

Transfers

F5. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers August 2018.

ATTACHMENT

APPROVAL OF MIDLAND SCHOOL INTEGRATED PRESCHOOL PROGRAM AND TUITION RATES FOR THE 2018-2019 SCHOOL YEAR

F6. RESOLVED: that upon the recommendation of the Superintendent, the Board of Education approves the continuance of a Tuition based Preschool program for the 2018-2019 school year.

F7. RESOLVED: that the Rochelle Park Board of Education approves the following Integrated Preschool Program programs and tuition rates for the school district for the 2018-2019 school year as follows:

In-District Students
Preschool Full Time- \$ 4,735.00

F1-F7

Motion by _____, second by _____,
Roll Call

MT SK DL GM GS LW TJC

XIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

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Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to thirty (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____pm.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____pm.

Roll Call

MT SK DL GM GS LW TJC

XIV. Announcements

The Board Retreat will be held on September 18, 2018 at 7:00 P.M. The next Caucus Meeting will be held on Thursday, October 11, 2018 at 7:00 P.M. in the Media Center and the Regular Meeting will be held on Thursday, October 18, 2018 also at 7:00 P.M.

The Board of Education may elect to go into a second executive session at this time.

XII. 2nd Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel and Litigious Matters

NOW HEREFORBE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

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Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

XV. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC